

Town of Woodbury Select Board Meeting Minutes

March 9, 2026

Attendees

Select Board Members: Diana Peduzzi, Chris Casey, John Gordon

Town Officials: Robin Durkee (Town Clerk), Lilly Baron (Town Treasurer) Skip Lindsay (Recovery Officer); Stephen Murphy (Town Moderator)

Town Employees: Alfred Larrabee (Road Commissioner); Peter Dailey (Road Foreman); Michael Gray (WSB Assistant/Scribe)

Members of the Public: Carol Ray

Media: Jerome Lipani - HCTV

Call to Order Chris called the meeting to order at 6:02 P.M.

Adjustments to Agenda The Road Commissioner's Report is moved up in the agenda to occur before the TC report; Updates on the EWPP grant and VTrans yearly documents are added to the road report.

Approval of Previous Meeting Minutes

The minutes from the February 23, 2026 and March 5, 2026 Select Board meetings were approved.

Public Comment None

Select Board Governance Newly elected select board member, John Gordon, was sworn in by Woodbury's Town Clerk, Robin Durkee. Diana nominated Chris to be WSB chair and John to be WSB vice chair and Chris nominated Diana to be WSB secretary. WSB approved all nominations. Dates for the regular WSB meetings will be the 2nd and 4th Mondays of each month, 6 PM at the Community Room. The Times Argus to be the printed newspaper of record for all legal notices and designated the following physical sites - the town office, the bulletin board in the post office parking lot and the board inside the post office - for posting public notices.

Recap of Town Meeting Robin thanked all of the town residents who helped with town meeting. All agreed town meeting went smoothly including the visit from the town's state house reps.

EWPP grant and VTrans yearly documents with Michael Gray

Michael shared that the EWPP grant, long stalled, now is back on track. USDA/NRCS will now be doing the design work for the two projects and that work has already begun. Michael will be meeting with the NRCS civil engineer and property owners for site visits on Tuesday. Details are being worked out for the town's 25% match for the implementation of the work. Michael also presented a series of VTrans documents that are updated yearly. The WSB signed the annual Certification of Compliance for Town Road and Bridge Standards and the Road Inventory.

Road Commissioner's Report with Alfred Larrabee and Peter Dailey

The road crew has been working on the roads in anticipation of mud season, grading back the snowbanks so water will run off the roads. Roads will be posted for mud season, on Wednesday of this week. VTrans notices legalizing the posting of roads will be placed by Robin in the display case at the town office and in the village on the bulletin board by the post office. A question was asked - when the roads are posted, will the trucks from the quarry be allowed to use the roads? Alfie explained that the quarry has always called for Alfie's permission when they want to run the trucks on a cold morning. Generally if the temperature is around 20 degrees the roads are frozen and safe from heavy truck damage, it will be allowed. .

Alfie has requested that PACIF send an insurance adjuster to give the town an estimate for the repair of the town garage ceiling/roof and insulation. He will be asking the adjuster how much PACIF would be willing to pay for the repair or replacement of the garage roof. Chris suggested that if the roofing is removed to do the repair that the town consider replacement of the roof with a ventilation space and insulated with cellulose. This would greatly increase the insulating affect, prevent the icing up of the roof and save the town's heating expense at the garage. Finding out what PACIF is willing to give the town for this project will help with further discussion of this project. The inoperable Ford 550 is discussed. Cost for replacement of the 550 is too costly an option. The Ford dealership has estimated the repair would cost \$10,000. Alfie will explore other mechanics that might come to repair the 550 at the garage, hoping the repair would be cheaper. The WSB suggests Alfie do the search for an independent mechanic to do the repair. If this is not successful, the WSB approves bringing the 550 to the Ford dealer.

Town Clerk's Report with Robin Durkee

Since town meeting Robin has been contacting appointed officials to see if they will serve another term. Most have agreed and Robin will prepare letters for Chris to sign. The WSB will discuss unfilled positions at a future select board meeting. The WSB assigned Diana to sign overweight permits.

Town Treasurer's Report with Lillian Baron

The General Fund is currently operating at a budget deficit of \$78,866, with our expenditures outpacing revenue. The Highway Fund has a budget surplus of \$232,402. Expenditures to date are slightly lower than estimated for this period. With these two funds combined, the Town is currently in an overall budget position of \$153,536.

Total cash on hand is \$988,843. The General Fund balance is currently \$24,569, which is relatively low compared to last year. This drop was expected, as we are still recovering from the miscalculated tax rate two years ago. At this time, there are no large scheduled payments in the queue. The HERF Fund has slightly increased due to the sale of the old truck last month and a recent Swenson Quarry deposit.

At this time, no specific budget line items require immediate attention based on the previous month's activity. Moving forward, one item worth noting is heating fuel costs. After discussing usage with our heating fuel provider, it appears that due to the exceptionally cold winter, we have underestimated the amount of fuel required for the season. There is currently \$6,214 remaining allocated for heating expenses for the year.

Lilly has appointed Bonnie Collins as interim Assistant Town Treasurer to provide backup coverage during her vacation. In looking for a new Assistant Treasurer, Lilly would like to post the position. In previous years this was not the norm, but Lilly feels it would be good to clearly define the role and responsibilities of this position and open it up to the community. Although the duties of the assistant treasurer will change slightly, the hours for this position are not expected to change significantly.

Recovery Officer's Report with Skip Lindsay

Skip's last email from FEMA was dated 2/18. The state's VEM rep let Skip know FEMA is on lockdown. Senator Welch's office is following the town in the ongoing dispute over the leftover funds from the FEMA bridge projects. Senator Sander's and House Representative Balint's staffs are in communication with Senator Welch's staff about this situation. Lilly has supplied Skip with VLCT PDFs on audits should the WSB wish to appeal a FEMA decision on the leftover funds.

Updates on Buyouts with John Gordon

John shares that Nicholas Lowe, of Tarrant and Gillies Law Firm, is doing the legal work for the buyout. The Shattuck property is scheduled for a closeout on March 20th. John will serve as the town rep for a walk-through before the closing. The WSB has agreed to a settlement amount. The town will need to reimburse the owner for the taxes paid equal to the remainder of the year, approximately \$151. The closing for WVFD old fire station will likely happen on March 30th. The WSB voted to accept the settlement amounts for the Shattuck and The WVFD properties and signed the legal documents. If there changes by the state for the WVFD property, the WSB will need to re-sign that settlement document.

Swenson Granite Company Act 250 Permit Application

At a recent special meeting, the WSB decided to ask Swenson for a payment of 12 cent per-cubic-foot of all granite products leaving the site, and to ask for a donation of armoring stone for the EWPP Cabot Road project. Diana noted that the quarry has changed its traffic patterns to avoid safety issues with the road curve at the top of the hill near the new entrance. Dump truck traffic (purchasing crusher product) will use the old road exclusively. Tractor trailers carrying blocks will use the old road in the winter. The quarry has also reduced the truck traffic request from 50 to 40 loads a day. The town has until March 17th to request a hearing. Carol Ray has concerns about the traffic and the quarry's use of the old entrance. She also feels the town should monitor the noise levels to see if the quarry is in compliance. Skip Lindsay told Carol about cell phone apps that can measure sound.

Updates and Other Business

Bills and Payroll

Bills and payroll orders were signed at the end of the meeting.

Adjournment

The meeting was adjourned at 7:53 P.M.

Signatures and Approval

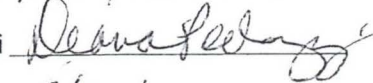
Chris Casey



John Gordon



Diana Peduzzi



Date Approved

3/23/20

Guide to Acronyms

ACO - Animal Control Officer; **ANR** – Agency of Natural Resources; **AOT** – Agency of Transportation; **AP** – Accounts Payable; **BR**- Better Roads; **BRIC** – Building Resilient Infrastructure and Communities; **CDT** – Collector of Delinquent Taxes; **CIP** – Capital Improvement Plan; **CR** – Cash Receipts; **CRC** –Consolidated Resource Center; **CVRPC** – Central Vermont Regional Planning Commission; **DHC** – Department of Health; **EC** – Ethics Commission; **EMD** – Emergency Management Director; **EMS** – Emergency Medical Service; **ERAF** – Emergency Relief Assistance Funds; **ET** – Electronic Transfer; **EWPP** – Emergency Watershed Protection Program; **FIRM** – Federal Insurance Rate Map; **FPF** – Front Porch Forum; **FY** – Fiscal Year; **GIA** – Grants in Aid; **HED** – Hardwick Electric Department; **HERF** – Highway Equipment Replacement Fund; **HMP** – Hazard Mitigation Plan; **HPD** – Hardwick Police Department; **H&H** – Hydrological & Hydraulic; **LEOP** – Local Emergency Operations Plan; **LHMP** – Local Hazard Mitigation Plan; **MMA** – Money Market Account; **MRGP** – Municipal Roads General Permit; **MOU** – Memorandum of Understanding; **MTSC** – Mountain Tamers Snowmobile Club; **MVUESD** – Mountain View Union Elementary School District; **NEMRC** – New England Municipal Resource Center; **NEWT** – Northeast Wilderness Trust; **NRCS** – Natural Resources Conservation Service; **OSSU** – Orleans Southwest Supervisory Union; **PDM** – Program Delivery Manager; **POC** –Point of Contact; **PR** – Payroll; **PTO** – Paid Time Off; **RBT** – RB Technologies; **REI** – Road Erosion Inventory; **RFP** – Request for Proposal; **SS** – Seacoast Securities; **TAC** – Transportation Advisory Committee; **TAN** – Tax Anticipation Note; **TC** – Town Clerk; **TH** – Town Highway; **THO** – Town Health Officer; **TM** – Town Moderator; **TTr** – Town Treasurer; **USDA** – United States Department of Agriculture; **VEM** – Vermont Emergency Management; **VTRANS** – Vermont Agency of Transportation; **WCC** – Woodbury Conservation Commission; **WCL** – Woodbury Community Library; **W/CFS** – Woodbury/Calais Food Shelf; **WCSD** – Washington County Sheriff’s Department; **WHRT** – Woodbury-Hardwick Rail Trail; **WSB** – Woodbury Select Board; **WPC** – Woodbury Planning Commission; **WNRCD** – Winooski Natural Resources Conservation District; **WVFD** – Woodbury Volunteer Fire Department; **ZBA** – Zoning Board of Adjustment